



Unlock Your Potential



Annual Report 2024

Somerville Community House Incorporated

Registration Number: A0040276V

The Annie Sage Community Centre
2/21 Worwong Avenue Somerville 3912



Acknowledgement of Country

“The Somerville Community House Committee and staff acknowledge the traditional custodians of the land on which we gather and pay our respects to the Bunurong people of the Kulin Nations their elders past, present, emerging and to all First Nations people. We acknowledge that the land on which we meet is a place of age-old ceremonies, celebrations, initiation and renewal.”



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Our Vision

The Somerville Community House aims to bring people together to connect, learn and contribute to the local community, through social, educational, recreational, and supportive activities using a unique community development approach.

Our Mission

Provide a welcoming space which is inclusive for all members of our community, to facilitate a sharing of skills and experiences and engender a sense of belonging.

Our Values

ACCESSIBLE
RESPONSIVE
FRIENDLY
TRUSTING
WELCOMING
CARING
RESPECTFUL
SUPPORTIVE
INCLUSIVE

Address

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Telephone: 03 5977 8330 Mobile: 0438 241 134

Email: info@somervillecommunityhouse.com.au
Website: www.somervillecommunityhouse.com.au
Facebook: www.facebook/somervillecommunityhouse

ABN: 47 673 738 558
Incorporation Reg No: A0040276V

Where We Are

The Somerville Community House Incorporated is situated in The Annie Sage Community Centre, in a precinct off Worwong Avenue, Somerville. Located on the Mornington Peninsula, Somerville is 55km southeast of Melbourne and is part of Metropolitan Melbourne, in the State of Victoria. The Mornington Peninsula Shire Council consists of 6 wards with Somerville located in the Beek Beek Ward. Kate Roper is the current Shire Councillor and the population is 11,901 (ABS, 2022).

The Somerville Community House Incorporated is an independent not-for-profit organisation governed by a volunteer Committee of Management and is a member of the Neighbourhood House Network. It is supported by Neighbourhood House Victoria, the Community House Network Southern Region association and the Mornington Peninsula Shire. Annual funding is provided by the Victorian Department of Families, Fairness & Housing (DFFH), the Mornington Peninsula Shire Council (MPS), whilst additional funding is obtained through activities, rentals and by applying for grants relevant to specific projects.

We share the Annie Community Centre with the Department of Child and Family Health (Maternal and Child Health) and the Centre is managed full-time by Kim Fitcher who is supported part-time by Allie Imlach, and a group of volunteers. Maternal and Child Health nurses are available four days a week, as well as hosting a weekly First Parents' group and a monthly childhood immunisation clinic.

Somerville, Mornington Peninsula, Victoria



Strategic Goals for 2023-2026

1	Increase the level of community participation.	<p>Our participation rates continue to steadily increase with a mean average of 438 participants per week. With the cost-of-living pressure increasing, we continue to offer a wide range of activities & keep costs as low as possible. We offer use of the building beyond business hours and across the weekend in attempt to continue to engage the community. We find more participants are attending more than one activity and bringing along their friends and family. We continue to adjust to the challenges of finding and retaining volunteers, tutors and group leaders and keeping our activities interesting, affordable and accessible.</p> <p>Those health professionals who are ‘socially prescribing’ Community Houses as a low cost, safe place to engage with the local community are boosting our numbers & reach.</p>
2	Partner with other community organisations, businesses, government & philanthropic organisations to secure appropriate funding and support.	<ul style="list-style-type: none"> • We receive a yearly grant from the Mornington Peninsula Shire and the Department of Family Fairness and Housing to cover wages and running costs. • The Somerville, Tyabb Rotary Club is an important supporter who hire the building on a weekly basis for their meetings, functions & have helped us with maintenance projects in the yard. • The editor of the Somerville Times, Jay Scicluna provides a free spot for us in his monthly local magazine which has improved our profile and reach. • More community organisations are seeking our space for meetings, helping us build awareness of our programs and paying a conservative rental fee. • The Somerville Business Group helps to promote ‘activities we offer’ to the wider business community and support our marketing campaigns. • We appreciate being provided a free space to showcase our classes, especially the music program at the Somerville Family Day event held annually in the local Fruit Growers Reserve.

Strategic Goals for 2023 - 2026 (cont.)

3	<p>Identify community needs and aspirations through an annual Community Consultation in conjunction with the Mornington Peninsula Shire as well as in our house.</p>	<ul style="list-style-type: none"> • We have identified the need to provide low-cost casual classes, as we know many participants receive a supported income & the cost-of-living continues to increase. We have expanded our singing and music programs in response to demand for these types of activities and included new opportunities such as floral design, weaving with natural fibres, Italian cooking & Italian conversation classes. • We have hosted free workshops with Ambulance Victoria on how to use a Defibrillator, free hearing checks with Hearing Australia and had visits from the Peninsula Legal Coffee Van providing access to free legal advice for participants. • The MPS subsidised both a Ukulele and Blind Wax Jewellery-making workshops at our Centre, giving our participants access to a couple of quality experiences at affordable prices.
4	<p>Determine appropriate community programs, activities and services in response to needs identified, ensuring that diversity and differences are valued, especially in line with the Shire’s Health and Well-being Plan.</p>	<ul style="list-style-type: none"> • We provide a selection of low-cost activities in response to discussions with participants and have seen an increase in those seeking socialisation opportunities. We have seen a reduction in individuals’ desire to commit to long term arrangements as they continue to connect with family, friends and travel plans post Covid. • Our music programs have increased with a monthly Bluegrass group, a weekly Ukulele beginners’ class, a fortnightly mixed singing choir, a weekly women’s a Capella chorus, as well as opportunities for musicians to perform in the community. • We held our second Flower and Garden Show in the Hall and exceeded our previous year’s applicants from 80 to over 120 with over 130 visitors. We also had entries from the Somerville Rise Primary School and the Tillerkite Preschool. • Projex J, a fledgling Grief Support group has joined us in response to a need from the local community for this type of support in our area.

Strategic Goals for 2023 - 2026 (cont.)

5	Establish a member governance base to diversify and support the Committee of Management.	The Committee of Management continues to work closely with the Manager, the CHN, NHVic and the MPS to keep up to date with the ever-changing landscape and ensure compliance on all levels. The Committee and Manager continue to attend personal development & governance workshops arranged by NHVic, CHN Southern and the MPS. Our volunteers are members of our governance base and are invited to attend our AGM. The recruitment of new and effective Committee members is on-going, and we include a note on our application form to alert new members to the opportunities available.
6	Evaluate the effectiveness of all aspects of Somerville Community House operations including programs, practice, governance and delivery of quality program/activities and services.	<ul style="list-style-type: none"> During September we launched an evaluation survey to gauge the sentiment of the participants and their feeling towards the service. See results below & next page. Our participants often tell us that their visits to the House improves their wellbeing and their feeling of connection to community. We have a Positive Feedback and Complaints policy in place with forms prominently displayed at reception. The local community remains keen to engage and connect with others as long as it is simple, low cost and doesn't demand too much of them. However, we continue to see a rise and fall in attendances due to personal commitments, illness, recovery times, holidaying and caring for others.

Winter Survey Results 2024
 Those that responded are actively engaged in a number of activities such as art/craft, language, cooking, health/wellbeing & music/singing groups.

100% of respondents described their experience at the SCH during the Winter term as being "very enjoyable".

Time constraints & no programs/classes of interest were reasons why participants didn't engage in more activities.

Evaluations

Results from our data supplied to the Neighbourhood Houses Victoria Survey during 2024

Income \$147,272
Value \$1,101,712

This figure includes the value of:

Improved quality of life through social connections: \$804,385

Volunteer contributions: \$242,726

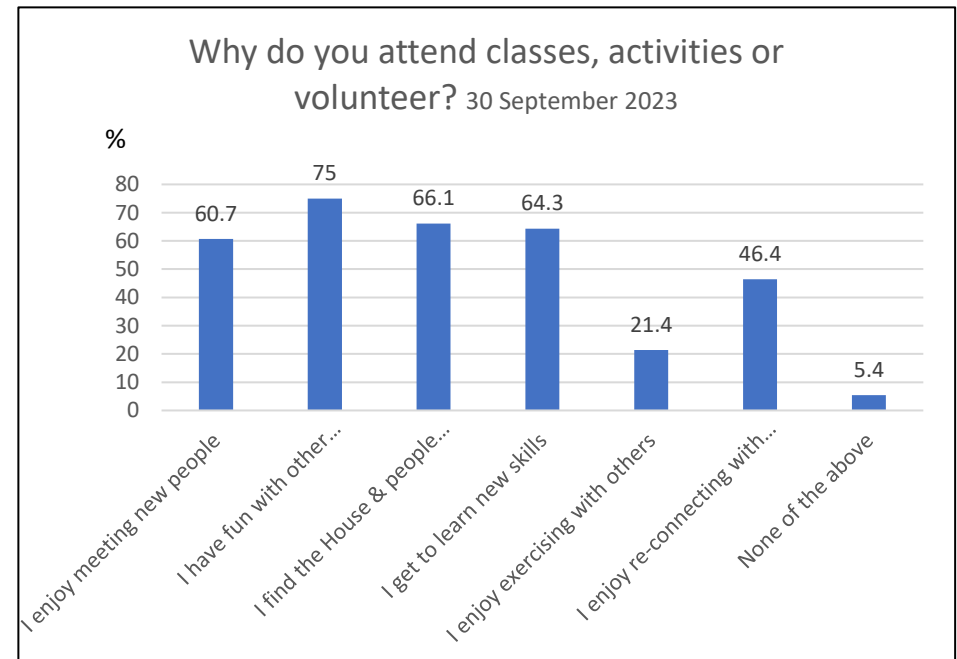
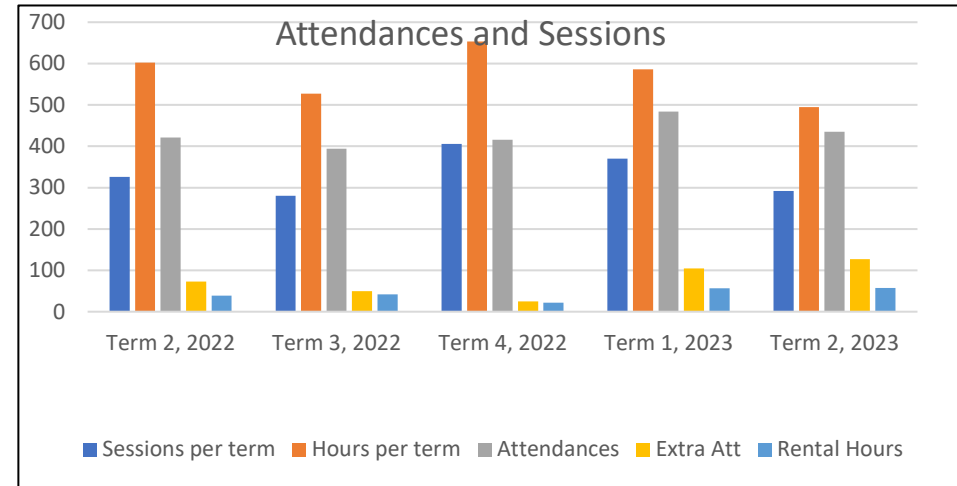
Services provided: \$54,601

This Community Value equates to:

\$7.48 for every \$1 of income

\$11.56 for every \$1 of NHCP funding (DFFH)

Over \$450.05 for every hour the Somerville House is in use.



Our People

Staff

Manager Kim Fitcher
 Office Assistant Allie Imlach

Volunteer Committee of Management

Chairperson Captain Richard (Dick) Cox OAM
 Vice Chairperson Ian Marshall
 Secretary Lynda Tredwell
 Treasurer Frances Burns
 Committee Members Jacky Woodhouse
 Rhonda Fincham
 Peter Winter
 Ian Marshall
 Michael Sheehan
 Richard Booth
 Lyn Elton-Baker
 Judith Watson



Dick Cox OAM



Ian Marshall



Lynda Tredwell



Frances Burns



Rhonda Fincham



Jacky Woodhouse



Peter Winter



Mike Sheehan



Richard Booth



Judith Watson



Lynette Elton-Baker

Photos compliments of Matthew Webby

Volunteers

Lyn Elton-Baker – Office Administration, Events, Kitchen & Cleaning

Judy Watson – Events, Kitchen, Cleaning

Ruth Hallet – Office Administration

Janet Beach – Cleaning, Events and Delivering Brochures

Cheryl Veitch – Taking photographs at events, making bags & beanies

Work Experience

Allie Imlach – Office Administration, Events and providing Personal Assistance to the Manager.



Allie Imlach joined us last October by volunteering in the office & helping out where she could. Now, a staff member, Allie works part time assisting the Manager and brings a young, fresh vibe to the Centre. We are very happy to have her onboard!

‘A huge Thank You to all our Volunteers’

We wouldn't be able to do the work we do without help from all our volunteers. Our Community House participants & all visitors benefit greatly from your contributions, time, care and friendship. We simply couldn't offer the wide range of activities and events without you. You further strengthen our community and make the Somerville Community House a safe, dynamic and happy place to be.

Kim Fitcher, Manager

Our Tutors and Group Leaders

Our tutors and group leaders come from a variety of working backgrounds and are skilled and passionate about contributing to their community. Most of our tutors receive a small financial payment for their specialised teaching. All our Group Leaders are volunteers who give their time freely. We appreciate their dedication and generosity and thank them for their support, for without them we would not be able to provide the quality activities we offer at the Somerville Community House.

Tutors/Specialists	GROUPS
Angela Stubbs	Hatha Yoga Night
Joy Sparks	Exploration in Art for children
Lisa Connell (MPS)	First Parents' Groups (x2)
Frank La Monica	Italian Cooking & Italian Conversation
Narelle & Ralph Penny	Rancare – NDIS – Wood Butchers, Community Garden
Louise Grant	Weaving Natural Fibres for baskets
Rosie Kenney	Flowers for Home & our Spring Flower & Garden Show

GROUP LEADERS	GROUPS
Carolyn Allen	Card Game 500
Jeremy - President	Somerville/Tyabb Rotary Club
Carole Heggie	Book Worms
Chantelle Ross	ProjexJ – Grief Support Group
Eric van Cuylenburg	Peninsula Voices Choir
Jennifer Butler	Book Club
Ian Johnston/Jazz Miller	Bluegrass Music Club
Ian Marshall	Walking for Fitness, Coffee Club & Men's Social Group
Jacky Woodhouse	Literature Lovers & the Community Garden
Jean Mitchell	'Somerville Strummers' Ukulele group
Julie Cox	Community Drawing & Painting
Karis Dalton	Australian Breastfeeding Association
Lorraine Bulwyn	Southern Sounds Chorus
Lynette Elton-Baker	Social Sewing & Craft
Merran Rose	Scribes & Scholars
Peter Winter	Walkers & Talkers & Garden Maintenance
Rhonda Fincham	Cryptic Crosswords (Beginners Welcome)
Rose Holmes	Advanced Cryptic Crosswords
Ruth Hallett & Annette Klein	Mah Jong
Sandy Keeble	Somerville Stitchers
Sue Kotsiakos	Knitters & Crocheters & the Knitters & Hookers

Our Tutors, Group Leaders and Groups



Southern Sounds Chorus meet weekly



Sally Carter tutored enthusiastic Ukulele players



Cryptic Crosswords enjoying an Easter hat theme



Our Spring Flower & Garden Show was a huge success



The Peninsula Voices led by Eric van Cuylenburg meet fortnightly

Hand-made Items for a good cause

We have an amazing and talented group of participants who continue to make a wide variety of handmade items for various charities across the year. Below is a list of the charities they have supported. We thank all of the participants of the Somerville Knitters & Crocheters, Somerville Stitchers, Social Sewing & Craft, The Knitters & Hookers and especially Sue Kotsiakos, Lyn Elton-Baker, Sandie Keeble, Cheryl Veitch, Mary Fatcher and anyone who has donated items, yarn, sewing materials and their time to supporting these charities.

Aussie Farmers	The Good Shepherd - Hastings
Baptcare Peninsula View Community	Seaman's Mission - Hastings
Baxter Village Centre	Western Port Community Centre
Frankston Community Centre	
George Vowell Aged Care Home – Mt. Eliza	Hospitals include:
Hastings Ambulance Service	Beleura Oncology Department
Headspace	Frankston Hospital - Oncology Ward
Mornington Community Centre	Mercy Hospital for Women
Northwestern Victoria Farmers	Monash Children's Ward
Somerville Gardens – Aged Care Facility	Rosebud Hospital – Dialysis & Chemo
Peninsula Health - Frankston	The Bays Hospital – Mornington
Pregnancy Assist - Frankston	The Royal Women's Hospital
Rotary Australia – Wheelchairs for Kids	



Dear Kim, Sue, Janet and all the wonderful knitters and crocheters,
I am writing on behalf of the whole team here to say a huge Thank You for your very generous donation of knitted blankets and toys which we are very grateful for. (We love the very cute snails!!!!)
I am a crocheter myself, so I know how much time goes into each piece, not to mention the cost of the wool.

These items help fill our Baby Bundles which our clients are always so delighted to receive when they are expecting, we truly appreciate it.

Many thanks and God Bless you all

Kind regards, Delia Caesar
Secretary Frankston Pregnancy Assist

Funding, Support & Partners

The support that we get from our Funding Bodies and Partners is vital to the success of the Somerville Community House Incorporated. Each contributes in varying ways and we wish to thank you all for your ongoing collaboration and support.

Department of Families, Fairness & Housing (DFFH)

The DFFH provides a yearly grant to assist with the cost to run the Somerville Community House.

Mornington Peninsula Shire Council (MPS)

Thank you to the MPS officers, especially Rebecca Levy, Toby Laverick, Matthew De Poilly & Leanne Farnsworth and the MPS for providing operational support of \$20,000 per annum, the provision of a building, facility maintenance & access to additional community grants.

Community House Network Southern Region (CHN)

Thank you to the Networkers, Wendy Hiam & Antonia Halloran-Lavelle for providing professional development & networking opportunities and ongoing support to the Manager and the Committee of Management.

Neighbourhood Houses Victoria (NHVic)

Thank you to the team at NHVic for providing ongoing support, direction, professional development opportunities and advocating to Government the importance of Neighbourhood Houses.

Community Houses Mornington Peninsula (CHAMPS)

Thank you to the 12 Neighbourhood House Managers & staff for your ongoing collaboration and support.

Maternal and Child Health (MCH)

Thank you to the management team and especially the nurses who work in the Annie Sage Community Centre for your professionalism, communications and support.

Somerville Tyabb Rotary Club

Thank you for your ongoing support and collaboration.

Somerville Family Day Committee

Thank you for providing an opportunity for us to attend the Somerville Family Day and showcase our music programs each year.

Somerville Senior Citizens - Thank you for your ongoing support and collaboration.

Peninsula Quarries Community Engagement Group – Thank you for your ongoing support.

Cool Climate Wine Show Committee – Thank you for your ongoing support.

Somerville & the Western Port (Hastings) Secondary Schools

Thank you for your ongoing support and collaboration.

Atticus Health Medical Clinic

Thank you to Floyd, Brett and the team for your ongoing support and for inviting us to speak on your radio.

Community Bank Hastings & District - Bendigo Bank - Thank you for your support.

Peninsula Community Legal Service – Street Law Coffee

Thank you to Mark & your team for attending our site and providing free Legal Advice & great coffee.

Somerville Rise Primary School – Thank you for your support and for participating in our successful Spring Flower & Garden Show.

St Andrews Anglican Church – Somerville

Thank you for your ongoing support and donations of yarns or materials.

Tillerkite Pre-school

Thank you for your support, your visits and for participating in our Spring Flower & Garden Show.

Minutes of Previous AGM 2023



Somerville Community House Incorporated

Incorporation Reg No A0040276V ABN 47 673 738 558

Annie Sage Community Centre

2/21 Worwong Avenue, Somerville 3912

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Minutes of Annual General Meeting 21 September, 2023, 11 am

1. Welcome: Dick Cox opened the meeting and welcomed everyone with a special welcome to Toby Laverick of the Mornington Peninsula Shire Council (MPSC).

Present: Dick Cox, OAM, Frances Burns, Rhonda Fincham, Jacky Woodhouse, Richard Booth, Michael Sheehan, Kim Fitcher, Lyn Elton-Baker, Judy Watson, Toby Laverick, Rob Clarke, Ruth Hallett and Lynda Tredwell.

2. Apologies: Zoe McKenzie, MP for Flinders, Cr. Kate Roper, Tanya Scicluna, MPSC, Leanne Farnsworth, MPSC, Tricia Folvig, MPSC, John Drysdale, Sarah Burns, Matthew Jackson, David Livingstone, Aled Roberts, Peter Winter and Ian Marshall.

3. Minutes of Annual General Meeting held 12 October, 2022, have been circulated to all members. If no corrections they will be received as true records. No corrections deemed necessary.

Accepted by: Jacky Woodhouse

Seconded by: Mike Sheehan

4. Chairperson's Report:

Dick spoke of 2022/23 as a year of consolidation after the years of forced disruption, with the pandemic, and planning for the future. He especially mentioned the return of the volunteers without whom Somerville Community House (SCH) would not function.

Dick referred to the Four Year Strategic Plan set by the Committee. The Plan is responsible for the policy, direction and conduct of all activities in line with all relevant government regulations, guidelines and standards as well as the financial management of all monies in and out of SCH. He enlarged on how the Plan directs the Committee.

Dick pointed out the significant highlights of the year, one of which was the securing of a Licence through the MPSC to use the Senior Citizens' Building more often. This has been especially good for the music and singing groups as well as providing a space for the Hastings Senior Citizens' programs as they await their own building to be made habitable.

Another highlight was utilising the Federal Queen's Jubilee Grant with the planting of the first tree and unveiling the Commemoration Plaque by our Federal Member, Zoe McKenzie.

Dick stated that he was proud to be part of the Committee of Somerville Community House - the house bringing together local people, community organisations, government, businesses and philanthropic organisations all working together to support community-strengthening ideas that sit behind the whole Community House philosophy.

Dick's written report is tabled in the Annual Report of 2023.

Accepted by: Frances Burns

Seconded by: Rhonda Fincham

Minutes Of Previous AGM 2023

5. Manager's Report:

Kim preceded her seventh report with respectfully acknowledging the Bunurong people as the traditional custodians of the land on which SCH meets, paying respects to elders past, present and emerging, and extending that respect to all Aboriginal and Torres Strait Islander people.

Kim commented on the impact of the Covid-10 Pandemic and the continuing challenge of finding new volunteers and tutors to work in a community space.

The collaboration with other groups, increasing the use of the Senior Citizens' building via the Licence with MPSC are positive for expanding the music and singing groups as well as facilitating the inaugural Flower and Garden Show. The Craft Groups have created hundreds of items for charities and other groups continue to flourish including the Community Garden Group, the Walkers and the Art Groups etc.

Kim collaborates with Tillerkite Pre-School and the Community Event to celebrate the name change of the pre-school, the nearby reserve and the road was a success as was the Flower Show and the ever-popular annual Christmas Lunch.

She thanked the Committee of Management, tutors, volunteers and especially thanked Ruth Hallett, Lyn Elton-Baker and Judy Watson for their help and Rose Kenney who facilitated the Flower and Garden Show.

Also mentioned, with thanks for their support, were the Managers of the other 12 Neighbourhood Houses on the Mornington Peninsula and the Community House Network staff, Wendy Hiam and Cath Darcy, as well as SCH's funding bodies, Mornington Peninsula Shire Council, the Department of Family, Fairness and Housing and Atticus Health Medical Clinic for their collaboration.

Kim finished her report by saying she feels that SCH is a friendly, happy, safe place to work and a lovely place to form special connections with our wider community. She is looking forward to the year ahead.

Kim's full written report is tabled in the Annual Report of 2023.

Accepted by: Richard Booth

Seconded by: Mike Sheehan

6. Treasurer's Report & Appointment of Auditor:

Committee Member, Richard Booth, read the Report of Treasurer, Frances Burns, as follows:-

"I have pleasure in presenting the audited Annual Financial Reports for Somerville Community House Inc. for the financial year ended 30 June, 2023.

The Profit & Loss Statement shows the following financial outcomes:

Current Year Surplus/(Loss)	\$ (4298)
Income Received	\$147272
Expenditure	\$151570

The Balance Sheet shows Cash at Bank and Fixed Deposits as follows:-

Cash at Bank	\$ 3621
Term Deposit/Investment	\$192928
Total Cash Assets	\$196549

Minutes Of Previous AGM 2023

The financials reflect a loss for the 2022/2023 financial year of \$4298. There is one main reason for this loss. Back in May 2020, we were obligated to register for GST. The on-going cost of this was not passed on to our participants, but the Committee has now taken the decision to increase class and rental costs to cover this added expense. Based on the 2023 year income figures, this would put us back into surplus by the end of the 2023/2024 Year.

Grants from the Department of Family Fairness and Housing, Mornington Peninsula Shire Council and Atticus Health amounting to \$117522 were gratefully received and we thank these funding bodies.

We also wish to thank our new auditor, Gerard Trapnell, for auditing the accounts.

I am confident that the Somerville Community House Inc. is in an excellent position to continue to prosper and grow within the community.

I am pleased to move my report."

Accepted by: Rhonda Fincham **Seconded by:** Judy Watson

Appointment of Auditor - Frances recommended appointing Gerard Trapnell as SCH Auditor ongoing.

Accepted by: Lyn Elton-Baker **Seconded by:** Jacky Woodhouse

Full financial reports are tabled in the Annual Report of 2023.

7. Acceptance of Annual Report 2023

The Annual Report of 2023

Accepted by: Jacky Woodhouse **Seconded by:** Mike Sheehan

8. Election of new Committee of Management

Toby Laverick accepted the invitation to conduct the election.
The results are:

Chairperson	Dick Cox
Vice Chairperson	Ian Marshall
Secretary/Public Officer	Lynda Tredwell
Treasurer	Frances Burns
General Committee Members	Rhonda Fincham, Jacky Woodhouse, Mike Sheehan, Peter Winter, Richard Booth Lyn Elton-Baker and Judith Watson

9. Chairperson Dick Cox thanked Toby Laverick for officiating with the election of the new committee, especially the two new members, Lyn and Judy, and thanked all for accepting their roles.

Toby ended the meeting by thanking the committee, saying they are the life blood of community houses, that it's good to have new members bringing new voices and that their hours of work and dedication are valued. He expressed his own thanks as well as those from the Shire.

Meeting closed at 11.25 am.

Annual Report from the Chair 2024

The Somerville Community House Committee was pleased to welcome two new members, Lyn Elton-Baker and Judith Watson, well known at Somerville Community House for their volunteering and participation with various groups.

The Committee reviews its four year (2023 to 2026) Strategic Plan every year in January to ensure we are on track with its responsibilities for the policy and direction of all activities, the conduct of all activities in line with all relevant Government regulations, guidelines and standards, and the financial management of all monies both in and out of the House.



The Plan directs the Committee to:-

- Increase the level of community participation
- Partner with other community organisations, businesses, government and philanthropic organisations to secure appropriate funding and support.
- Identify community needs and aspirations through an annual Community Consultation in conjunction with the Mornington Peninsula Shire as well as in our house.
- Determine appropriate community programs, activities and services in response to needs identified, ensuring that diversity and differences are valued, especially in line with the Shire's Health and Well-being Plan
- Establish a member governance base to diversify and support the Committee of Management.
- Evaluate the effectiveness of all aspects of Somerville Community House's operations including programs, practice, governance and delivery of quality program/activities and services.

The licence to use the Senior Citizens' Hall on a more frequent basis has allowed more programs to be conducted especially for the increasingly more music and singing based groups. We were also able to assist Hastings Senior Citizens' programs for part of this year as they await decisions on their own building in Hastings.

The Federal Queen's Jubilee Grant for our Fruit Forest has been a great success and we will shortly be installing a permanent watering system and a water feature.

The management of the increasing number of programs within the House, the need to ensure new programs plus the administration and the required attention to the needs of governing organisations plans required the Committee to employ additional part-time paid staff. Allie Imlach has not only assisted our Manager Kim with these tasks but has also made SCH an even more welcoming place.

The chickens have been a great success, especially with Tillerkite kids visiting the grounds. A big thank you to all the volunteers for building their (the chickens') house. New fencing was also required to 'save' the vegetable garden and create a 'clean' seating area for all.

I am proud to be a part of the Committee looking forward, never losing sight of the fact that Somerville Community House and the vital role it plays in the Community to achieve and support community-strengthening ideas that sit behind the whole Community House philosophy.

Captain Dick Cox OAM
Chair Somerville Community House

Manager's Report 2024

It is a pleasure to submit my eighth report as Manager of the Somerville Community House and to highlight the many events and activities that have occurred since last year.

Last October, we held a music event for the Mornington Peninsula Seniors' Festival with Paul Mercurio, State Member for Hastings, attending as well as Leanne Farnsworth from the Mornington Peninsula Shire. Over 130 people came along to listen to our two choirs, Ukulele players and Bluegrass group so, we repeated the same activity this year, with an even greater response.



The State Government Power Saving Bonus attracted many in the community seeking our assistance and the Hastings Senior Citizen bingo group continued to meet on a weekly basis for over 18 months, until the Hastings RSL Club invited them to share their space this January.

We held our community Christmas Lunch in the Seniors' Hall for the first time, providing a three-course meal, entertainment by the Peninsula Voices and gave out a selection of small gifts from under the tree. We also held our first-ever Christmas Carol event in the yard and our three music groups led us in traditional and contemporary Christmas carols. The event attracted over 60 participants, and many commented on how special the occasion was to them.

We were fortunate to find Tim Stevens, an experienced landscaper, to work on & complete our Jubilee Garden project. We invited members of the Committee and our many partners to plant the various fruit trees and held our final event in November with Uncle John McLean, Zoe McKenzie, Member for Flinders and over 60 attendees witnessing this special occasion.

During the Summer, we were gifted four chickens, an automatic feeding system and with help from members of the Somerville Tyabb Rotary Club, a new home was created. We have all been amazed at the amount of excitement and interest the chickens have generated and the enjoyment that they bring to the Centre especially during the children's monthly immunisation sessions.

The gardeners enjoyed planting seedlings at the Tillerkite Pre-school with the children who later visited our garden for a teddy bear's picnic, to see the chickens and be entertained by our Ukulele players. The children were most impressed and have returned on several occasions.

Earlier in this year we welcomed new classes of Italian Conversation & Italian Cooking to the delight of many. A new book club, a monthly Coil Weaving workshop, a Floral Design group, along with extra Ukulele workshops, a couple of Blind Wax Jewelry workshops, a Coffee & Chat group and most recently a six-week Body Balance & Strengthening class by an exercise physiologist.

During September this year, Rosie Kenney and I organised our second successful Spring Flower and Garden Show with a wide variety of quality entries coming from all over the Peninsula. Artwork from our own Adult & Kids Art groups as well as, the Tillerkite Preschool and Somerville Rise Primary School were appreciated and the feedback has led to a new show in Autumn.

We have continued to focus on offering a range of low-cost activities for all ages, as the current higher cost of living is impacting our more vulnerable, we know how intrinsically important it is for our community to engage with each other for better health outcomes.

It has been wonderful having Allie Imlach, who initially volunteered with us, join me part-time on staff, as my assistant. Allie is quickly learning what is involved in running a busy and interactive Centre and has been a steady and reliable support.

We are grateful to Jay Scicluna the Editor of the Somerville Times for providing us with a free space in his monthly magazine to promote our activities to a wider audience. Money that we received from Atticus Health enabled us to purchase much needed marketing items as well as T-shirts for our Choir and Ukulele groups. Brett Thiedeman invited us to talk about activities at Community Houses across the Peninsula on the Atticus Health's local radio show.

Thank you to the Managers of the other 12 Neighbourhood Houses on the Mornington Peninsula for their ongoing support and I look forward to further collaborations. To the Neighbourhood House Victoria staff, the Community House Network workers, Wendy Hiam and Toni Halloran-Lavelle for keeping us informed of industry changes, sharing knowledge, resources and ongoing support. To all our partners and valued funding bodies, the Department of Family, Fairness and Housing and the Mornington Peninsula Shire Council. To the MPS offices and maintenance crews for your ongoing support, especially Toby Laverick, Matthew De Poilly and Leanne Farnsworth. It has been wonderful having a direct and reliable contact to reach out to.

Thank you to the Committee of Management, to all our passionate Tutors, Group Leaders and our Volunteers who are the tapestry of the Somerville Community House. Thank you especially to Lyn Elton-Baker, Judy Watson, Janet Beach and Rosie Kenney for all your support both in and out of the office throughout the year and the tireless work you do for your community.

Thank you to all of our participants for continuing to support the House in so many ways by attending classes, events, supporting raffles, donating fabric, yarns, books or furniture and for inviting your neighbours, friends and family to join us at Community House events. It has been a busy and fruitful year and I am excited for what lays ahead.

Yours in community,
Kim Fitcher
Manager

Auditor's Statement & Treasurer's Report

SOMERVILLE COMMUNITY HOUSE INC.
Victorian Incorporated Association number A0040276V

REPORT OF THE COUNCIL

The committee members submit their report together with the financial statements of the Association for the period from 1 July 2023 to 30 June 2024.

COMMITTEE MEMBERS

The committee members of the association in office at the date of this report are:-

- Captain Dick Cox AOM – Chairperson
- Ian Marshall – Vice Chairperson
- Lynda Tredwell Secretary/Public Officer
- Frances Burns – Treasurer
- Rhonda Fincham
- Jacky Woodhouse
- Peter Winter
- Michael Sheehan
- Richard Booth
- Lyn Elton-Baker
- Judith Watson

VISION

The Somerville Community House Inc aims to bring people together to connect, learn and contribute to the local community, through social, educational, recreational and supportive activities using a unique community development approach.

MISSION

Provide a welcoming space which is inclusive for all members of our community, to facilitate a sharing of skills and experiences and engender a sense of belonging.

DIVIDENDS

The committee members did not offer any dividends or distributions to the members as such action is prohibited by the Associations Incorporated Reform Act 2012.

Auditor's Statement & Treasurer's Report (cont.)

REVIEW OF OPERATIONS

	<u>2024</u>	<u>2023</u>	<u>2022</u>
• Grants	117,889	117,522	145,844
• Other Revenue	39,875	29,750	17,106
• Operating Expenses	(163,063)	(151,570)	133,805
• Net Profit/(Loss)	(5,299)	(4,298)	29,145
• Extraordinary	3,592	0	0
• Net Assets	247,179	248,886	251,655

The financial report reflects a loss for the 2023/2024 year of \$5,299. The main reason for this loss is that we previously had received a grant for the Queen's Jubilee Garden. These monies were not expended until the current year. Grants from the Department of Families Fairness and Mornington Shire Council amounting to \$117,889 were gratefully received and we thank these funding bodies.

We also thank our new Auditor, Graeme Fleming for the audit of our accounts.

I am confident that the Somerville Community House is in an excellent financial position to continue to prosper and grow with the community.

I am pleased to move acceptance of my report.

Frances Burns
Treasurer

SIGNIFICANT CHANGES IN THE STATE OF AFFAIRS

Apart from matters included in the report, there were no significant changes in the state of affairs of the association during the 2024 financial year.

MATTERS SUBSEQUENT TO THE END OF THE YEAR

There have been no circumstances or matters identified or that the committee members are aware of that will influence:

1. the operations of the association in future years;
2. the results of those operations in future years; and
3. the Association's state of affairs in future years.

Auditor's Statement & Treasurer's Report (cont.)

ENVIRONMENTAL REGULATIONS

There are no significant environmental regulations likely to impact on the association.

INSURANCE OF ASSOCIATION OFFICERS

A strategic decision was made by the committee members that insurance cover for claims made against individual association officers will not be taken out during the year. This personal insurance cover is for alleged wrongful acts committed by them in the management of the association and reimbursement to the association for those amounts which it is legally obliged to pay to committee members and officers for losses caused by such wrongful acts.

PROCEEDINGS ON BEHALF OF THE ASSOCIATION

No person has applied to the court under Section 237 of the *Corporations Act 2001* for leave to bring proceedings on behalf of the association, or to intervene in any proceedings to which the association is a party, for the purpose of taking responsibility on behalf of the association for all or part of those proceedings.

No proceedings have been brought or intervened in on behalf of the association with leave of the court under Section 237 of the *Corporations Act 2001*.


COMMITTEE MEMBERS' CONTRACTUAL BENEFITS

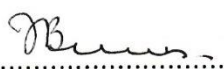
Except as disclosed in the accompanying financial statements, since the date of incorporation, no committee member has received or become entitled to receive a benefit which is required to be disclosed by reason of a contract made by the association or a related corporation with the committee member or with a firm of which he/she is a member, or with an association in which he has a substantial financial interest.

ASSURANCE PRACTITIONER

The accounts for the period 1 July 2023 to 30 June 2024 were reviewed by Graeme Fleming in accordance with Section 99(1) of The Associations Incorporated Reform Act 2012. A resolution was passed by the members of Somerville Community House Inc. that Graeme Fleming be appointed as Assurance Practitioner for the 2024 year. This resolution is to remain in force until an amending resolution is passed by the members.

On behalf of the committee


.....
Captain Dick Cox OAM
Chairperson


.....
Frances Burns
Treasurer

Dated 17 October 2024

SOMERVILLE COMMUNITY HOUSE INC.
Victorian Incorporated Association number A0040276V

**ASSURANCE PRACTITIONER'S INDEPENDENCE DECLARATION
UNDER SECTION 99(1) OF THE ASSOCIATIONS INCORPORATED ACT 2012
TO THE MEMBERS OF
SOMERVILLE COMMUNITY HOUSE INC.**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2024 there has been:

- i) no contraventions of the assurance practitioner independence requirements as set out in The Associations Incorporated Reform Act 2012 in relation to the audit; and
- ii) no contraventions of any applicable code of professional conduct in relation to the audit.

Signed this 17 October 2024



.....
Graeme J. Fleming B.Bus (Acctg) MIPA FGIA
Professional membership number 230990
21 Thomas Street
HEATHCOTE VIC 3053

Statement by the Committee Members



Somerville Community House Incorporated
Annie Sage Community Centre
2/21 Worwong Avenue, Somerville 3912
PO Box 579 Somerville 3912
Telephone: 03 5977 8330

Incorporation Reg No: A0040276V
ABN: 47 673 738 558

Email: info@somervillecommunityhouse.com.au
Website: www.somervillecommunityhouse.com.au

30 June 2024

STATEMENT BY MEMBERS OF THE COMMITTEE

The Committee of Management has determined that the association is not a reporting entity.

The Committee of Management has determined that this special purpose financial report should be prepared in accordance with accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee of Management, the financial report:

1. Presents a true and fair view of the financial position of the association as at 30 June 2024 and its performance for the year ended on that date.
2. At the date of this statement there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement was made in accordance with a resolution of the Committee of Management and is signed for and on behalf of the Committee by:

Dated: 30 June 2024

Chair
Richard (Dick) Cox OAM

.....

Treasurer
Frances Burns

.....

Financial Statements

SOMERVILLE COMMUNITY HOUSE INC.
Victorian Incorporated Association number A0040276V


COMMITTEE MEMBERS' DECLARATION


The committee members have determined that this financial report should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

The committee members of the association declare that:

1. The financial statements and notes, as set out on pages 9 to 19, are in accordance with the Corporations Act 2001, and:
 - (a) comply with Accounting Standards as described in Note 1 to the financial statements and the Corporations Regulations 2001; and
 - (b) give a true and fair view of the association's financial position as at 30 June 2024 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements.
2. In the committee members' opinion there are reasonable grounds to believe that the association will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the committee members:


.....
Captain Dick Cox OAM
Chairperson


.....
Frances Burns
Treasurer

Dated 17 October 2024



Assurance Practitioners and Consultants

ABN 27 423 269 971

Liability limited by a scheme approved under Professional Standards Legislation

21 Thomas Street
Heathcote Vic 3523
Postal Address:
PO Box 465
Heathcote Vic 3523

Tel: (03) 5433 2300

Australian Charities and Not-for Profit Commission

Independent Auditor's Review Report

Auditor:

Graeme J. Fleming

Audax Consulting

Business Address: 21 Thomas Street
HEATHCOTE VIC 3523

Postal Address PO Box 465
HEATHCOTE VIC 3523

SMSF Auditor Number – 100173037

Member Institute of Public Accountants

Professional membership number 230990

Liability limited by a scheme approved under Professional Standards Legislation

To:

Somerville Community House Inc

2/21 Worwong Avenue

SOMERVILLE VIC 3912

Report on the Financial Report

I have reviewed the accompanying financial report of Somerville Community House Inc. which comprises the statement of financial position as at 30 June 2024, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date, notes comprising a summary of significant accounting policies and other explanatory information, and the responsible entities' declaration.¹

Responsible Entities' Responsibility for the Financial Report

The responsible entities of the registered entity are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the *Australian Charities and Not-for-profits Commission Act 2012* (ACNC Act) and for such internal control as the responsible entities determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express a conclusion on the financial report² based on my review. I conducted my review in accordance with Auditing Standard on Review Engagements ASRE 2415 *Review of a Financial Report: Company Limited by Guarantee or an Entity Reporting under the ACNC Act or Other Applicable Legislation or Regulation*, in order to state whether, on the basis of the procedures described, I have become aware of any matter that makes us [me] believe that the financial report does not satisfy the requirements of Division 60 of the ACNC Act including: giving a true and fair view of the registered entity's financial position as at 30 June 2024 and its performance for the year [period] ended on that date; and complying with the Australian Accounting Standards and the *Australian Charities and Not-for-profits Commission Regulations 2023* (ACNC Regulations). ASRE 2415 requires that I comply with the ethical requirements relevant to the review of the financial report.

A review of a financial report consists of making enquiries, primarily of persons responsible for financial and accounting matters, and applying analytical and other review procedures. A review is substantially less in scope than an audit conducted in accordance with Australian Auditing Standards and consequently does not enable us [me] to obtain assurance that I would become aware of all significant matters that might be identified in an audit. Accordingly, I do not express an audit opinion.

Independence

In conducting my review, I have complied with the independence requirement of the ACNC Act. I confirm that the independence declaration required by the ACNC Act, which has been given to the responsible entities of [charity name], would be in the same terms if given to the responsible entities as at the time of this auditor's report.]³

² Section 60-50(1),(2) and (3)(a) of the ACNC Act requires the auditor to include details if the financial report has not been prepared in accordance with Division 60 of the ACNC Act. Under these sections, the auditor is required to explain why and where possible, quantify the effect of this non-compliance on the financial report. If such quantification is not possible, the auditor is to explain why. The auditor is also required to describe any material defect or irregularity in the financial report.

³ Or, alternatively, include statements (a) to the effect that circumstances have changed since the declaration was given to the relevant responsible entities; and (b) setting out how the declaration would differ if it had been given to the relevant responsible entities at the time the auditor's report was made. A written independence declaration is required under section 60-40 of the ACNC Act 2012.

Conclusion

Based on my review, which is not an audit, except for the effects on the financial statements of the matter referred to in the qualification paragraph, I have not become aware of any matter that makes me to believe that the financial report of Somerville Community House Inc. does not satisfy the requirements of Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012* including:

- (a) giving a true and fair view of the registered entity's financial position as at 30 June 2024 and of its financial performance for the year [period] ended on that date; and
- (b) complying with Australian Accounting Standards and Division 60 of the *Australian Charities and Not-for-profits Commission Regulations 2023*.

Qualification

This review of the financial year ended 30 June 2024 was the first review period undertaken and accordingly, no opinion is expressed as to the accuracy and reliability of the comparative figures for the prior year included in the financial report reviewed.

Signature



.....
Graeme J. Fleming B.Bus (Acctg) MIPA FGIA

17 October 2024

Schedules Attached

The following additional reports are provided.

- Profit and Loss Statement
- Balance Sheet

Financial Statements

Somerville Community House Inc.

Profit and Loss

Financial Year Ended June 2024

	<u>30 June 2024</u>	<u>30 June 2023</u>
Income		
Grants - DFFH	96,889.00	93,717.61
Grants - Mornington Shire	21,000.00	21,650.00
Grants - Other	0.00	1,000.00
N H Vic Grant	176.00	0.00
Power Saving Project	737.00	1,154.00
Program Income		
Program Receipts	254.54	12.72
Adult Drawing/Art	1,105.46	651.60
Belly Dancing	0.00	27.27
Bluegrass Mountain Club	1,172.80	1,888.21
Book Club	601.58	245.43
Cards - 500	622.55	532.78
Celtic South East		18.18
Choir		1,670.45
Christmas Gathering	86.36	18.18
Coil Workshop	954.57	0.00
Community Garden	63.70	204.56
Crosswords	1,549.58	1,165.62
Floristry	186.35	560.00
Hatha Yoga	1,383.65	1,459.16
Italian Conversation	1,647.16	0.00
Italian Cooking Class	709.08	0.00
Kids Art	2,450.90	7,413.63
Knitting for a Cause	3,341.79	2,470.67
L/Lovers	0.00	154.54
Mah Jong	1,424.53	443.14
Men's Group	4.55	18.19
Mediation	0.00	219.59
Mothers Meet Up	9.09	0.00
Old Time Music	0.00	30.91
Patchwork	1,208.18	774.79
Photography	0.00	15.45
Sewing	785.92	606.53
Singing/Choir	3,528.53	349.99
T4 Kids Exploration	503.63	0.00

Financial Statements

Somerville Community House Inc.

Profit and Loss

Financial Year Ended June 2024

	<u>30 June 2024</u>	<u>30 June 2023</u>
Tea & Coffee Group	723.95	437.28
Tai Chi	0.00	1,291.23
Writers Group	0.00	9.10
Ukulele Classes	1,633.17	784.73
Total Program Income	\$25,951.62	\$23,473.93
Interest Received	8,541.63	3,719.60
Raffles	29.09	0.00
Rental Income	4,439.44	2,443.64
Services	0.00	112.91
Total Income	\$157,763.78	\$147,271.69
Expenses		
Advertising/Promotional	350.00	565.98
Audit Fees	945.00	610.00
Bank charges and fees	206.86	219.36
Cleaning & Pest Control	4,187.96	4,299.55
Computer Expenses	852.54	2,883.15
Conference Expenses	0.00	824.75
Entertainment & Appreciation Costs	442.11	1,999.28
Event Fees	0.00	145.15
Fees & Permits	27.27	356.65
Gardening Expenses	1,303.70	1,039.75
Gifts and donations	348.83	0.00
Insurance	720.03	785.47
Jubilee Commemorative Garden	13,267.27	1,118.32
Licence Fees	0.00	143.00
Long Service Leave Provision	1,710.91	1,637.79
Meals and entertainment	900.85	0.00
Membership Fees	1,310.54	833.99
Merchant Fees	87.93	103.75
Office expenses	473.66	0.00
Postage	12.82	182.10
Postage & shipping	158.18	0.00
Printing & Stationery	203.89	1,524.94
Printing, stationery & supplies	68.77	0.00
Profesional Development	19.09	0.00

Financial Statements

Somerville Community House Inc.
Profit and Loss
Financial Year Ended June 2024

	<u>30 June 2024</u>	<u>30 June 2023</u>
Program Expenses	307.42	1,370.52
Repairs and maintenance	1,003.29	2,802.83
Salary and wages - staff	(102.67)	0.00
Sundry Expenses	1,204.32	1,037.76
Superannuation Expense	10,709.20	10,405.16
Tea & Coffee	1,252.55	1,400.38
Telephone & internet expenses	2,029.06	2,294.53
Tutor Fees	7,357.15	10,342.24
Tutor Superannuation	611.25	900.35
Wages Expense	109,553.00	100,430.40
Web Site	0.00	202.23
Workcover	1,540.29	1,110.27
Total Expenses	\$163,063.07	\$151,569.65
Net Earnings/(Loss)	\$(5,299.29)	\$(4,297.96)
Extraordinary Adjustment	\$3,591.89	
Net Profit/(Loss)	\$(1,707.40)	\$(4,297.96)

Financial Statements

Somerville Community House Inc.

Balance Sheet
as at June 30, 2024

Assets

Current Assets

Bendigo Business Everyday Account	3,162.51	3,393.95
Bendigo Sandhurst Investment Account	186,470.03	192,928.40
CBA Cheque Account	69.02	227.42
Petty Cash	232.80	14.05
Accounts Receivable	495.00	1,029.50
Total Current Assets	\$190,429.36	\$197,593.32

Long-term Assets

Annie Sage Building Cap/Works	61,900.23	61,900.23
Annie Sage Computer Equipment	2,991.00	2,991.00
Annie Sage Plant & Equipment	35,387.58	33,318.13
Accumulated depreciation	(34,710.00)	(34,710.00)
Total long-term assets	\$65,568.81	\$63,499.36

Total Assets

	\$255,998.17	\$261,092.68
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Liabilities

Current liabilities:

GST Liabilities Payable	620.62	997.88
PAYG Liability	9,296.00	3,083.67
PAYG Withholdings Payable	0.00	6,790.40
Salary Sacrifice	103.52	(207.04)
Superannuation payable	(1,201.02)	1,541.32

Total current liabilities

	\$8,819.12	\$12,206.23
--	-------------------	--------------------

Total Liabilities

	\$8,819.12	\$12,206.23
--	-------------------	--------------------

Net Assets/Liabilities

	\$247,179.05	\$248,886.45
--	---------------------	---------------------

Members' equity:

Opening members equity	248,886.45	253,184.41
Net Income/(Loss)	(5,299.29)	(4,297.96)
Extraordinary Adjustment	3,591.89	0.00
Total members' equity	\$247,179.05	\$248,886.45

Somerville Community House Incorporated

Notes to and Forming Part of the Accounts

For the year ended 30 June 2024

1. Statement of Accounting Policies

The account policies adopted by the society follow the accounting standards issued by the Australian Accounting Bodies. Except where noted, these policies have been consistently applied. The Association is not a reporting entity and the accompanying financial reports are considered to be 'Special purpose financial statements' and apply the following accounting standards to the extent they are relevant.

AASB 101	Presentation of Financial Statement
AASB 107	Statement of Cash Flows
AASB 108	Accounting policies, Changes in Accounting Estimates
AASB 1031	Materiality
AASB 1048	Interpretation of Standards
AASB 1054	Australian Additional Disclosures

This is a special purpose financial report that has been prepared to meet requirements of the members.

(a) Income Recognition

As is common for an organisation of this type, it is not practicable to maintain an effective system of internal control over donations, subscriptions and other fund raising activities.

Accordingly, income is acknowledged and recorded by the Treasurer at the time of receipt.

(b) Expenses

Expenses are recorded and recognized at the time of payment. No adjustments have been made for accrual or prepayments with the exception of payroll expenses.

(c) Assets

Fixed assets have been capitalized and depreciated in accordance with previously adopted account policy.

(d) Event Subsequent to Balance Date

There have been no known events since the end of the financial year that would substantially affect the accounts as at 30 June, 2023.

2. Incorporation

The Somerville Community House Incorporated as incorporated on 4 October 2000 under the provisions of the Association Incorporation Act 1981.

End of Report